

## Form 7

(Rule 6.8 and Part 15)

### Licence

**In the Consistory Court of the Diocese of Bath and Wells**

**Parish of Whitestaunton**

**Church of St Andrew**

**Timothy John Briden Master of Arts Master of Law Chancellor of the Diocese and Official  
Principal of the Right Reverend Michael, Lord Bishop of Bath and Wells**

**To: Phillipa Mitchell – PCC Member**

**Georgina Vye – Associate Vicar**

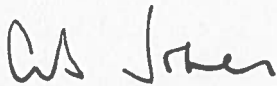
Whereas you have undertaken to submit a petition to the Registry of this Court together with designs, plans, photographs or other documents, requesting a faculty authorising the works or other proposals specified in the petition.

Until further order this Court now grants a licence authorising you to carry out the works referred to in the schedule hereto.

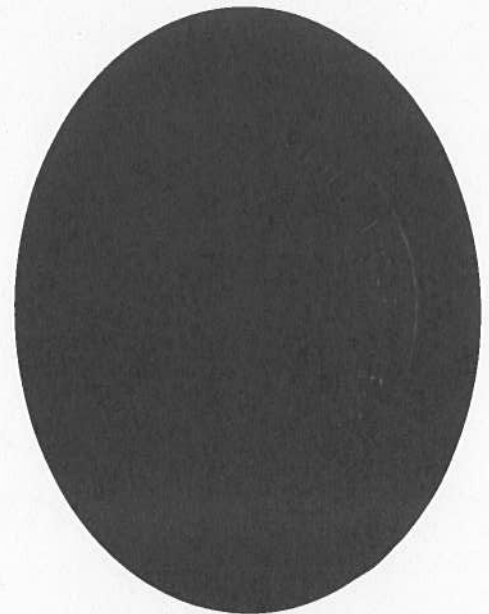
A copy of this licence is to be supplied by you to the architect or surveyor and contractors to be employed in respect of the authorised work before any work is commenced.

This licence is duly authenticated by the seal of this Court.

Dated: 11<sup>th</sup> December 2023



Signature of Registrar



## **SCHEDULE**

### **Description of works or proposals**

Installation of additional consumer unit.

### **Conditions**

1. All new electric wiring shall be installed in accordance with the Regulations for Electrical Installations issued by the Institution of Engineering and Technology (IET) Current Edition, under British Standard BS7671. (ii) Contractors enrolled with the National Inspection Council for Electrical Installation Contracting (NICEIC), the Electrical Contractors Association (ECA) or the National Association for Professional Inspectors and Testers (NAPIT) shall be employed for electrical work. Testing at the end of the installation shall be carried out by an electrical contractor enrolled with the NICEIC.
2. The wiring routes shall be agreed on site between the church architect/surveyor and the contractor and the works shall be completed under the direction of the church architect/surveyor.



**THE DIOCESAN REGISTRY**  
**Diocese of Bath and Wells**

The Revd G A Vye  
The Vicarage  
57 Caraway Close  
Chard  
Somerset  
TA20 1HP

Diocesan Registry  
Stone King LLP  
Upper Borough Court  
Upper Borough Walls  
Bath  
BA1 1RG

**[bathandwellsregistry@stoneking.co.uk](mailto:bathandwellsregistry@stoneking.co.uk)**

Telephone: 01225 337599

Diocesan Registrar: Christopher Jones  
Deputy Registrar: Janet Saxon  
Registry Manager: Sarah Williams

Date: 23<sup>rd</sup> November 2023

Our Reference: CJ/SW

Your Reference:

Dear Georgina

**Whitestaunton, St Andrew – Additional Consumer Unit**

Thank you for the information provided by you and Pippa Mitchell in connection with a request for approval. This was referred to the Chancellor for his directions. The Chancellor says that regrettably this relatively minor exercise does not fall within the scope of either List A or B and will require a faculty. However, the Chancellor is willing to grant an interim licence (with usual electrical condition) if that will assist the parish. The Chancellor has therefore directed that an Interim Licence should issue for the installation of an additional consumer unit on condition the following undertakings are given: -

1. To abide by any further directions which the Court may give.
2. To lodge a Petition within 28 days of receiving DAC written Advice on the proposal

The Interim Licence will contain the following conditions: -

1. All new electric wiring shall be installed in accordance with the Regulations for Electrical Installations issued by the Institution of Engineering and Technology (IET) Current Edition, under British Standard BS7671. (ii) Contractors enrolled with the National Inspection Council for Electrical Installation Contracting (NICEIC), the Electrical Contractors Association (ECA) or the National Association for Professional Inspectors and Testers (NAPIT) shall be employed for electrical work. Testing at the end of the installation shall be carried out by an electrical contractor enrolled with the NICEIC.
2. The wiring routes shall be agreed on site between the church architect/surveyor and the contractor and the works shall be completed under the direction of the church architect/surveyor.

If you would like an Interim Licence the intending petitioners should please sign the memorandum attached to this copy of this letter and return it to me. I will then send you the sealed Interim Licence allowing work to begin and the matter will come before the DAC at the next meeting.

Yours sincerely

Mrs S Williams

Clerk to C D Jones, Registrar

Email: [SarahWilliams@stoneking.co.uk](mailto:SarahWilliams@stoneking.co.uk)

16671329.1  
17546267v1

cc. Archdeacon of Taunton and DAC Secretary – by email




MEMORANDUM TO THE REGISTRAR

Please accept this memorandum as:-

- 1) Confirmation that we accept the terms and conditions set out in the attached letter which are to be annexed to the interim licence.
- 2) The undertaking requested in the same letter.

Dated this 8th day of December 2023

Signed Phillipa E. Mitchell Name PHILLIPA E. MITCHELL Office held PCC MEMBER

Signed  Name GEORGINA VYE Office held ASSOCIATE VICAR.

Signed \_\_\_\_\_ Name \_\_\_\_\_ Office held \_\_\_\_\_



Letter of undertaking  
sent to Georgina Vye  
23.11.2023.

**MEMORANDUM**

**From Registrar to Chancellor  
DIOCESE OF BATH & WELLS**

DATED: 16<sup>th</sup> June 2023.

Re: Whitestaunton, St Andrew – Additional Consumer Unit

I draw your attention to the email correspondence between this office and the Reverend Georgina Vye dated 6<sup>th</sup> June 2023 and would be grateful to receive your directions.

*Jack Williams*

pp.

**REPLY**

**DATED 17.6.2023**

**From Chancellor to Registrar**

*Regrettably this relatively minor exercise does not fall within the scope of either List A or List B and will require a faculty.*

*I am willing to grant an interim licence (with usual electrical conditions) if that will assist the parish.*

*J. J. D.*





## Sarah Williams

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**From:** G VYE <g.vye@btinternet.com>  
**Sent:** 23 June 2023 16:52  
**To:** Sarah Williams; pippa mitchell  
**Subject:** Fwd: Amended proposal for the electrical overhaul needed for the church at St Andrews  
**Attachments:** Estimate\_1756\_from\_HBH\_Electrical\_Limited.pdf; 20230623\_125750.jpg; 20230623\_125800.jpg; 20230623\_125807.jpg

**This email is from an external sender.**

Dear Sarah,

Here is the quote plus explanation as sent around to the PCC for you. All agreed to going forward as you have suggested Sarah. Plus here are the photos of the existing board at St Andrews. I have copied Pippa Mitchell into this email as Pippa will be in charge of preparing the faculty once we know where that is going with yourselves.

### Best wishes George

Reverend Georgina Vye  
Associate Vicar of St Mary's Chard,  
St Nicholas Combe, St Mary's Wambrook and St Andrews Whitestaunton.

The Vicarage,  
57, Caraway Close,  
Chard,  
Somerset  
TA20 1HP  
0146066159  
07950989916

----- Original Message -----

From: "pippa mitchell" <pippa.mitchell@gmail.com>  
To: "Ann Kember" <annkember58@gmail.com>; "George Vye" <g.vye@btinternet.com>; "Jane Harris" <janeharris334@gmail.com>; "Stephen Pook" <sjpook@btopenworld.com>; "Caroline Edwards" <cedwards48@hotmail.co.uk>; "John Barron" <johnbarronhfc@hotmail.com>; "David & Lucy Hine" <hinewilliam@aol.com>; "Janet Dyer" <janetr.dyer@outlook.com>  
Sent: Friday, 9 Jun, 23 At 18:01  
Subject: Amended proposal for the electrical overhaul needed for the church

Dear PCC,

Ed Grabham Electricals came and carried out a second review of the overall electrical system with me and has sent the attached quote for the job.



He also agrees that a new board is a better and stronger proposal rather than adding a secondary board and linking the two boards. During his inspection he noted that the breakers in the current board are not the correct breakers and as such the board cover cannot be correctly closed. He also pointed out that the supply of power to the church is limited to the 100V supply coming into the building, and therefore the new board would be part of this supply, combined with the heating system.

His proposal is to separate the power supply between the heating and all other electrical points, by refitting the breakers to the heating circuit and having that as a stand alone circuit. The board is fitted with a surge protection for the heating elements.

The new board would have its separate surge protection via individual breakers for each circuit. Any new electrical items to be added to the board in future would be limited to the 100V incoming power, assuming that every single electric item and the heating is being used at one time.

I have attached the 2nd quote from Ed Grabham and the HBH quote received earlier for your information. Given the 2 quotes, especially that the HBH quote was given some time ago and therefore its cost may have risen, I would like to propose that the Ed Grabham quote be accepted and would ask each member of the PCC to send me your own decision.

Once I have your replies, I can go ahead and appoint an electrical company.

Best regards

Pippa

A) Ed Grabham quotes

1) From: **Ed Grabham Electrical** <[info@edgrabhamelectrical.co.uk](mailto:info@edgrabhamelectrical.co.uk)>  
Date: Tue, 18 Apr 2023 at 11:33  
Subject: Whitestaunton Church  
To: Jane Harris <[janeharris334@gmail.com](mailto:janeharris334@gmail.com)>

Hello Jane

Thank you for your time yesterday evening on the telephone, following on from our discussions and my chat with Stewart I can confirm I have allowed for the work as below:-

To supply and install surge protector to complete installation  
To supply and install 1 No. Additional metal clad consumer unit c/w RCBO trip devices  
To supply amended paperwork/certification

Materials & Labour **£800.00-£900.00 + VAT**

All works shall be carried out in accordance with current IEE regulations

I trust the above is to your satisfaction should you require any further information please do not hesitate to contact me.

Kind Regards

Ed



Edward J Grabham he/him

Ed Grabham Electrical

2) On Mon, 5 Jun 2023 at 13:00, Ed Grabham Electrical <[info@edgrabhamelectrical.co.uk](mailto:info@edgrabhamelectrical.co.uk)> wrote:

Hi again Jane

It was good to meet with you and Pippa earlier this morning, I would still agree with my original estimate (as below) however we would omit the surge protection to the heating board and just fit to our new board which is now going to run the general lighting & power within the church.

Furthermore we recommend that the existing circuit breakers in the existing board (now to become the sole heating board) be replaced for the correct type (hager) so they all match and fully comply with BS7671.

After the new board is fitted we would recommend a test on the complete installation and then would provide ONE set of certificates for everything. The additional cost for extra testing and circuit breaker swap would be **£140.00 + VAT**

I hope the above helps

Kind Regards

Ed

Edward J Grabham he/him

B) HBH's quote



**HBH Electrical Limited**

Acorn Cottage

Fenny Bridges

Devon

EX143BJ

01404 41381

VAT Registration No.: 131122575



# Estimate

**ADDRESS**

Mrs Jane Harris  
St Andrew's Church  
St Andrew's Church  
Whitestaunton  
Chard  
TA20 3DL

**ESTIMATE NO. 1756**

**DATE 26/07/2022**

| DATE       | ACTIVITY   | QTY | RATE | AMOUNT |
|------------|--|-----|------|--------|
| 26/07/2022 | <b>Note</b><br>Summary of visit:<br>Findings:<br>The circuit controlling the entrance heater and socket had a loose neutral connection inside the main consumer unit. This was repaired.<br>This missing connection was a likely occurrence of too many cables being put into one breaker.<br>On investigation both socket circuits with RCBOs designed to protect the socket users were overloaded with multiple cables<br>The entrance hall heater and socket had been added to the choir heater circuit with no protection for the socket user and potential to overload this circuit.<br>The Bell ringing heaters create a fault when energised and require further investigation when the high level can be accessed. This may be just a heat lamp or one of the heater may need to be disconnected.<br><br>In summary:<br><br>The existing consumer unit is too small and is overloaded with multiple circuits in the incorrect breakers . This has led to electrical faults and the potential for harm to the | 1   | 0.00 | 0.00   |

BACS or FPS payments are preferred to Barclays Bank Plc:

HBH Electrical. Sort Code: 203047 Account Number: 43060578.

If you prefer to make payment by post then please make cheques payable to 'HBH Electrical' and post to: Acorn Cottage, Fenny Bridges, Devon, EX14 3BJ

| DATE       | ACTIVITY  | QTY | RATE     | AMOUNT   |
|------------|---|-----|----------|----------|
|            | end user.   |     |          |          |
| 26/07/2022 | <b>Preface</b><br>Estimate for electrical works..<br>Wiring to be completed in accordance with the Requirements for Electrical Installations, IET Wiring Regulations, Eighteenth Edition, BS 7671:2018+A2:2022 and backed by NICEIC Approved contractor status.   | 1   | 0.00     | 0.00     |
| 26/07/2022 | <b>Labour &amp; Materials</b><br>Supply and installation of new metal clad three phase replacement consumer unit with increased capacity from 4 way to 8 ways, allowing free space for future works. Including accessory housing for heater contactors. Rewire of existing church heater system into new consumer unit. Further investigation and resolution of heaters electrical fault in bell ringing area. PAT testing completion of appliances | 1   | 1,495.00 | 1,495.00 |
| 26/07/2022 | <b>Exclusions</b><br>Areas excluded from this estimate.<br>Heater quartz elements and/or heaters.   | 1   | 0.00     | 0.00     |

Thank you for the opportunity to provide you with an estimate.  
Please be aware this is not a fixed price any changes to the requested work may incur additional fees.

|              |                  |
|--------------|------------------|
| SUBTOTAL     | 1,495.00         |
| VAT TOTAL    | 299.00           |
| <b>TOTAL</b> | <b>£1,794.00</b> |

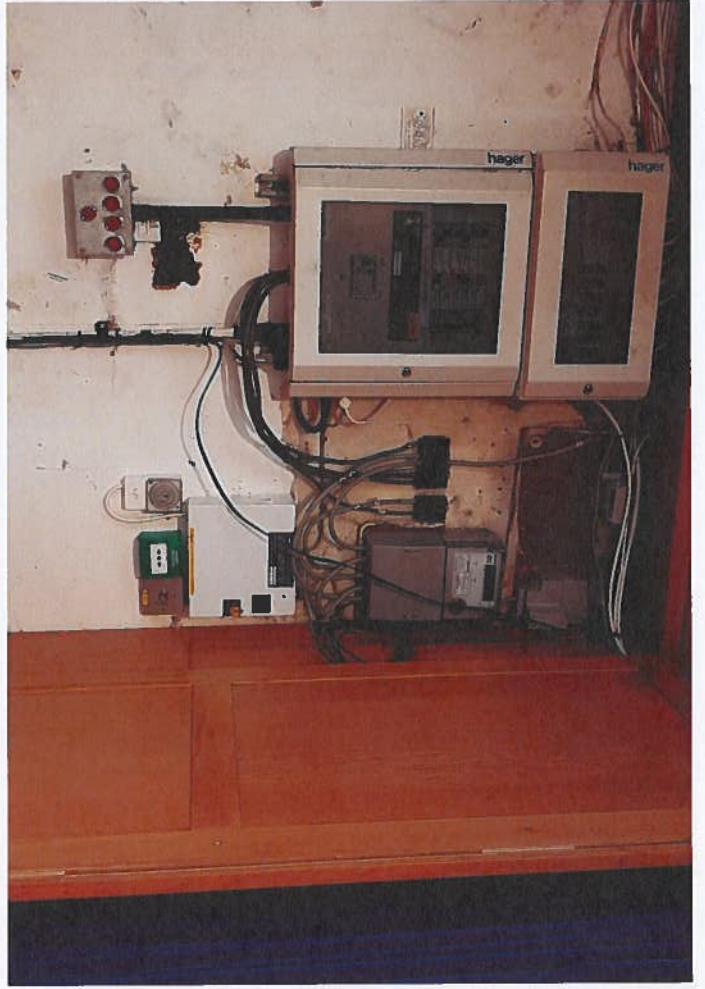
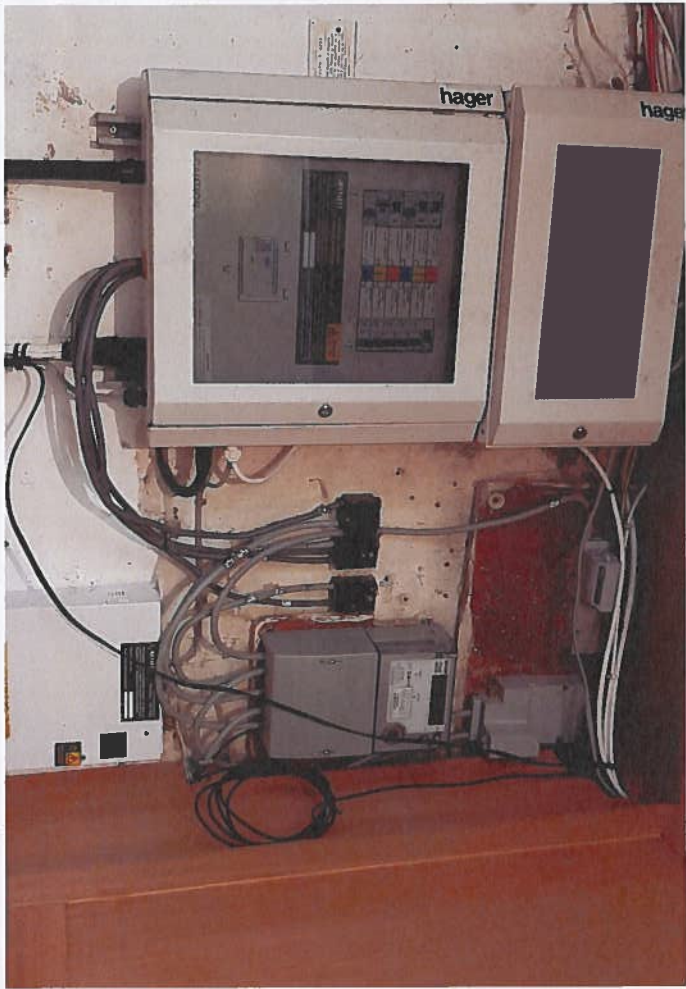
Accepted By

Accepted Date

BACS or FPS payments are preferred to Barclays Bank Plc:  
HBH Electrical. Sort Code: 203047 Account Number: 43060578.

If you prefer to make payment by post then please make cheques payable to 'HBH Electrical' and post to: Acorn Cottage, Fenny Bridges, Devon,  
EX14 3BJ







## Sarah Williams

---

**From:** G VYE <g.vye@btinternet.com>  
**Sent:** 16 June 2023 14:23  
**To:** Sarah Williams  
**Subject:** Re: Whitestaunton, St Andrew - Consumer Unit:

**This email is from an external sender.**

Dear Sarah,

Thank you, after checking again, what we are actually proposing is keeping the existing board and that has the heating fuses upon it and adding a new smaller board for any other electrical needs. This will give us capacity for any other work in the future that might be required.

This would also enable the Electrician to tidy up the current board and to replace any fuses that need replacing. Hope this helps, thank you for your help in this matter.

### Best wishes George

Reverend Georgina Vye

Associate Vicar of St Mary's Chard,

St Nicholas Combe, St Mary's Wambrook and St Andrews Whitestaunton.

The Vicarage,  
57, Caraway Close,  
Chard,  
Somerset  
TA20 1HP  
0146066159  
07950989916

----- Original Message -----

From: "Sarah Williams" <SarahWilliams@stoneking.co.uk>

To: "g.vye@btinternet.com" <g.vye@btinternet.com>

Sent: Friday, 16 Jun, 23 At 11:05

Subject: Whitestaunton, St Andrew - Consumer Unit:

Dear Georgina

Thank you for your recent telephone call.

I have studied Lists A&B and assuming that the equipment you wish to replace is the fuse box/consumer unit I can find nothing that covers this.

I would like to ask the Chancellor for his view, but could you just confirm that I am understanding correctly what needs to be replaced?

Many thanks.

Regards.

**Sarah Williams** | Registry Manager

Direct Dial: 01225 324406

**Stone King LLP** | Bath | Birmingham | Bristol | Cambridge | Leeds | London  
**Top Ranked in Chambers | Top Ranked in Legal 500 | Mindful Business Charter**

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