

# Online Faculty System

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A Parish's User Manual  
Monitoring the Progress of your Faculty Application  
2020 Rules

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James Miles  
1<sup>st</sup> April 2020


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## Monitoring the Progress of your Faculty Application

You can easily monitor the progress of your faculty application while it is being assessed by the Registrar and Chancellor.

1. Sign into the Online Faculty System
2. Locate your application using your Dashboard under **Active Cases**
3. Find the **Status** icons on the Registrar's remarks and Chancellor's determination forms.



















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 THE CHURCH OF ENGLAND Online Faculty System


Application Ref: **2014-000078** Church: **Ambridge: St Stephen's (Test)**  
Diocese: **Borchester (Test)** Archdeaconry: **Felpersham (Test)**  
Status: **Application with Registrar** Logged By: **Mrs Fiona Petty (Tue 18 Nov 2014)**  
Summary: **SE Test for Form3A Q22**

**Current Status:** You have applied to the court for a Faculty.  
The Registrar is reviewing your application and you will receive the Chancellor's determination in due course.  
Do not forget to post a signed copy of the Public Notice and the [Certificate of Publication](#) to the registrar at the end of the public notice period if you have not already done so.

[Details](#) | [Supporting documents and images](#) | [History](#) | [Messages](#)

|  |   |
|--|---|
| Summary description of proposed works    |   |
| Standard Information                     |   |
| Petition                                 |   |
| Statement of Significance                |   |
| Statement of Needs                       |   |
| Notification of Advice                   |   |
| Public Notice                            |   |
| Registrar's remarks to Chancellor        |   |
| Chancellor's determination and judgement |   |

[Return to Applications dashboard](#) | [Abandon](#) | [Invite Consultees](#)

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## Getting Help

If you have any problems navigating the Online Faculty System, please read the [Frequently Asked Questions](#) section on the website.

If you cannot find an answer to your question, please contact the DAC Secretary in your diocese for further advice.

If you are experiencing technical difficulties with the Online Faculty System or have an emergency, contact the Admin team at <https://facultyonline.churchofengland.org/contact>

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