



Our ref: OD39/4554/MP
Invoice no. GSP/01539
VAT no: 233 0934 86

16th June 2017

THE PCC C/O MR DAVID SPENCER

In account with

GERALD SHENSTONE & PARTNERS

ST. MARY'S CHURCH, WHADDON
ROOF REPAIR FOLLOWING LEAD THEFT

TO: Taking your instructions, advising on work, preparing drawing and specification, providing information as required, discussing details of work with contractor instructed by PCC.

TO: Inspecting completed work on site and reporting.

Fee: Partner's time 8 hours at £60ph	£480.00
Expenses: Travel	£ 45.00
Reprographic	<u>£ 6.50</u>
	£531.50
Vat @ 20%	<u>£106.30</u>
Amount now due	£637.80

Payment Terms : Strictly 30 days from invoice date.

If you wish to pay via online, telephone or other direct services our bank details are as follows:

Sort: 40-07-31

A/C: 51379038

Bank: HSBC, 100 Old Broad Street Branch

Account Name: Gerald Shenstone & Partners

If sent via BACS please send a payment receipt.

St.Paul's Institute, 302 The Highway, London E1W 3DH T-020 7481 4448
Incorporating Laurence King & Partners E mail : shenstone@btclick.com Web :
www.shenstoneandpartners.co.uk