



Clients Sign Off

Date / Time	02/05/2025 15:54
Location	
Free Text Location::	
Job Reference:	All Saints Church, Rectory Ln, Allesley, Coventry, CV5 9EQ



02/05/2025



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The Work Completion Form - Can you please ensure that the form is completed correctly

You are now confirming that the scheduled job is fully completed & ready for invoicing & no other further works are required

Has the work has been completed to the specification?	YES
Has the site been left in a tidy condition?	YES
Has damage occurred to the customers property?	NO
Are there additional works planned / required at the property? (Other Arb Team / Landscaping Team attending)?	NO



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The job is ready for invoice?	YES
If No: please provide brief explanation:	
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Follow Up Required/Already Booked?	All Work Completed No Further Action Required

**If it cannot be resolved with the customer please contact the administration office on
0800 328 7988**

Reason:	
Reason For Follow Up:	
Is the customer available to sign? If not, please record N/A in the signature box	NO

On completion both parties have undertaken a walkaround of the site & agreed that works have been completed to specification.

Customer Signature
 Na 02/05/2025 15:55:07

Team Leader Signature
 Beyllee 02/05/2025 15:55:12