

St. J's Group with Wellow

Minutes of the PCC meeting held on Thursday, 11th May 2023 at
7.30pm in St. Julian's Church

Present:-

Matthew Street (Chairman), Shaula Reilly, Jonathan Wyld (Treasurer), Pam Pike (Church Warden), Pat Caudle, Jane Isaac, Lynne Williams, Rachel Kotchie and Caroline Thomas.

1. Matthew extended a very warm welcome to Pat Caudle and Jane Isaac, our two new PCC members.

2. Trusteeship – An introduction for PCC members.

The PCC noted the document entitled "Trusteeship. An Introduction for PCC Members", previously circulated with the agenda for this meeting, setting out the responsibilities and duties of PCC members. Matthew Street encouraged the PCC to look to the future and consider what might come along. There may be matters best put to a Sub-Committee to deal with while keeping focussed on the important matters. There is also a need for feedback. PCC members need to feel free to say what they think. We need to be fair with each other and if something is expressed as personal opinion, we need to say so. Equally, if a PCC member knows that a fair number of local people hold a particular view, that PCC member is justified in bringing the matter to the attention of the PCC.

On Trusteeship, the PCC needs to look at the future and consider what might be our biggest stewardship challenge. Currently the PCC's biggest challenges are fundraising in connection with the proposed extension to the Church and growing our Church family.

3. **Time of reflection and prayer.** Two members read aloud Acts 3, chapters 1-10 in the Bible and the PCC discussed their thoughts on this.

4. **Apologies for Absence and Any Other Business.** Apologies for absence were received from Jane Rees.

AOB:- (i) North Field; and (ii) Richard Fothergill attending at the end of this month.

5. **Minutes of the last meeting of the PCC held on 9th February 2023.** The minutes were approved and signed by the Chairman.

6. **Finance.** Jonathan Wyld presented the accounts detailing income and expenditure for the period January to March 2023 which were noted with thanks by the PCC. Jonathan will add a category to the budget for the card reader now installed in the Church.
7. **Church Warden's Report.** The PCC thanked Pam Pike for her report which included reference to Jane Rees' appointment as Church Warden.
8. **Village Survey.** Rachel Kotchie advised that instead of waiting for the DAC's decision on the extension to the Church it had been decided to move forward on suitable ways of approaching people for funding and support. Matthew Street reminded the PCC about the Standing Sub-Committee, which meets monthly, and proposals could be put to that Sub-Committee.
9. **Friends of St. Julian's.** Up-date. The PCC considered Jane Rees' written report and were advised at this meeting that Rachel Kotchie, Julia Wyld and Caroline Thomas have been co-opted to serve on the Friends Committee. Pat Caudle kindly agreed to be the PCC's representative on the Friends Committee. (Note: The Friends of St. Julian's is a sub-committee of the PCC).
10. **Church Building:-**

Project to construct Loos and Kitchenette. The PCC noted Jane Rees' report. For the benefit of new members, Matthew Street briefly outlined the history of this project to date including the current requirement to apply to the DAC for a Faculty.

The PCC unanimously agreed to proceed with the application to the DAC for the extension to the Church to accommodate loos and kitchenette.

The necessary paperwork must be submitted to the DAC six weeks before their next meeting and the PCC needs to get the Arch Deacon on board to support their application to the DAC.

The PCC agreed (a) the Statement of Need for new toilets and kitchen facility and the Statement of Mission submitted by Jane Rees for this meeting; and (b) that we need to expedite the application to the DAC as speedily as possible **with the target of their meeting in September 2023.**

As all the bodies named in the fourth paragraph, item 5 in Jane's written report entitled "The extension of St. Julian's" have already been consulted, the PCC wish to respectfully suggest to the DAC (i) that there is no further need for consultation, particularly with B&NES who have already granted planning permission; and (ii) the mission of the DAC is the same as the mission of the PCC.

Card Reader. Jonathan Wyld advised that the box and timber frame to support it cost over £700. Jonathan undertook to ascertain and advise the PCC as to whether everything that goes through the card reader is "gift aided".

The card reader maintenance role involving monthly checks on the need for memory chips etc. is to be undertaken by Caroline Thomas.

It was proposed by Pam Pike, seconded by Caroline Thomas and unanimously agreed to purchase the card reader from the Diocese.

11. **Appointment of Church Officers.** It was proposed by Pat Caudle, seconded by Pam Pike and agreed that the details of Church Officer appointments as submitted with the agenda for this meeting be approved subject to the following amendments:-

Friends of St. Julian's Committee. Billy Wright is now chairman in place of Sarah Sell. Pat Caudle is the Liaison link with the PCC, John Rose and Beth Jackson are no longer members and Julia Wyld, Caroline Thomas and Rachel Kotchie have been co-opted to this Committee.

Tasks. Delete "Gift Aid Envelopes" and "Portaloo". Roof Alarm – Rachel Kotchie and Caroline Thomas.

12. **Review of Easter** The PCC noted the written review produced by Mathew Street as part of the agenda for this meeting.

13. **Safeguarding.**

Training. Lynne Williams pointed out that she successfully completed the Basic training on-line, not "off-line" as stated in the Safeguarding Training document on the agenda for this meeting..

DBS Checks. The PCC agreed to complete DBS every three years for those that require it. Currently only 3 members of the PCC need to have a DBS check, of which two members (Jane Corp and Caroline Thomas) have so far undergone this check and are clear. All who are part of the All Age Worship team need a DBS check, as does Jane Rees as a new Church Warden.

Trustee Eligibility. Some members of the PCC still need to complete the Trustee Eligibility form.

14. Annual Review of Policies. Defer for discussion until next PCC meeting on 24th August 2023.

15. Any Other Business:-

North Field. Mr Chapman proposes to turn part of his garden adjoining the Church grounds into a meadow. He has suggested that he could, at his expense, turn the area around "Colin's Tree" in the Church grounds into a meadow.

Upkeep of the North Field is the responsibility of Bath and North East Somerset Council. Pat Caudle kindly agreed to talk further with Mr Chapman. She also agreed to talk to the relevant parties at Bath and North East Somerset Council to expedite the mowing of the North Field.

Richard Fothergill. Richard wishes to preach at St. Julian's Church on the 28th May 2023. The PCC agreed to incorporate the Group Church meeting to come to Wellow on this date.

16. Update from Midsomer Norton Deanery. Noted.

Dates of further PCC meetings in 2023 –

24th August

23rd November

Signed: 

Dated: 24th August 2023

Chairman