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**From:** Sarah Williams  
**Sent:** 11 March 2025 15:52  
**To:** Jacqui Carreira-White  
**Subject:** FW: St Mary's Church West Harptree new water supply stage 2

Dear Jacqui

I apologise for the delay in this matter and have sent this to the Chancellor today.

However, it is not clear from the emails whether anyone from the DAC has reviewed this and made a recommendation to the Chancellor. The Chancellor is likely to require this so could this be arranged in the meantime please?

Many thanks.

Regards.

**Sarah Williams** | Registry Manager

Direct Dial: 01225 324406

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Whilst you may receive this email outside normal working hours, please do not feel obliged to respond or action outside of your own working hours.

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**From:** DAC <dac@bathwells.anglican.org>  
**Sent:** 10 March 2025 16:55  
**To:** Elaine Avery <elaine\_avery@hotmail.co.uk>  
**Cc:** Sarah Williams <SarahWilliams@stoneking.co.uk>  
**Subject:** RE: St Mary's Church West Harptree new water supply stage 2

**This email is from an external sender.**

Dear Elaine,

Thank you for your email, as appears below.

I have included Registry in the email should the information be relevant to the request for an Interim Licence which is awaiting the Chancellor's directions.

We hope to hear back soonest which should offer direction.

Best wishes,

*Jacqui*

**Jacqui Carreira-White**

DAC Secretary



Diocese of Bath and Wells

01749 685 134



[www.bathandwells.org.uk](http://www.bathandwells.org.uk)

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---

**From:** Elaine Avery <[elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk)>  
**Sent:** 10 March 2025 15:21  
**To:** Jacqui Carreira-White <[Jacqui.Carreira-White@bathwells.anglican.org](mailto:Jacqui.Carreira-White@bathwells.anglican.org)>  
**Subject:** Re: St Mary's Church West Harptree new water supply stage 2

Dear Jacqui

Closely following a meeting of the church committee we find ourselves with a difficult dilemma. Until a decision can be reached on how to replace our condemned boiler we don't know whether stage 3 of a new water supply will be needed, and don't want to incur the extra cost if it is not.

In giving permission for the work to proceed may we be allowed some flexibility to undertake stages 1 & 2 which are needed immediately, but to complete stage 3 only if an electric boiler is chosen.

Also, Bristol Water are now pressing us for a decision and I understand are likely to contact you direct.

Kind regards,

Elaine

---

**From:** Elaine Avery <[elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk)>  
**Sent:** 25 February 2025 11:27  
**To:** [jacqui.carreira-white@bathwells.anglican.org](mailto:jacqui.carreira-white@bathwells.anglican.org) <[Jacqui.Carreira-White@bathwells.anglican.org](mailto:Jacqui.Carreira-White@bathwells.anglican.org)>  
**Subject:** Fw: St Mary's Church West Harptree new water supply stage 2

---

**From:** Elaine Avery <[elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk)>  
**Sent:** 25 February 2025 11:00  
**To:** Elaine Avery <[elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk)>  
**Subject:** St Mary's Church West Harptree new water supply stage 2

Route from tower to vestry.

Sent from [Outlook for Android](#)

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## Sarah Williams

---

**From:** Jacqui Carreira-White <Jacqui.Carreira-White@bathwells.anglican.org>  
**Sent:** 28 February 2025 12:51  
**To:** Sarah Williams  
**Subject:** Re: St Mary Church - West Harptree re oil spill Interim Licence Email nr1  
**Attachments:** West Harptree, St Marys - Oil spill Interim License .docx; Re: St Mary Church - West Harptree re oil spill Interim Licence; 20250225\_110204.jpg; 20250225\_110159.jpg; 1000000323.jpg; 20250224\_153338.jpg; 20250225\_102907.jpg; 20250225\_102930.jpg; 1000000314.jpg

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**This email is from an external sender.**

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Dear Sarah,

We have received a request from St Marys Church, West Harptree seeking an Interim License to replace water pipes following an oil spill.

The first attachment places the events in context as communicated between the parish and Archdeacon.

Please find an email from the parish set out in the second attachment, to which images are attached.

Please note a second email will follow with images, as they are voluminous, together with a report by the claims adjustor.

Best wishes,

*Jacqui*

**Jacqui Carreira-White**

DAC Secretary

Diocese of Bath and Wells

01749 685 134



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Dear Elaine

Thanks for giving me all the information. It's good that there is no further contamination but this section 75 notice is a headache for you. Hopefully your insurers are supportive.

I have copied in my colleagues Jacqui and Denise. Jacqui is the DAC Secretary and can tell you exactly what information you will need to provide her with in order to get the Chancellor's permission ASAP. Jacqui will note that you have been given 28 days to carry out the work.

Denise can help to keep everybody up to date and chase up any loose ends with our communication.

With best wishes

Charlie

**The Ven. Charlie Peer**  
**Archdeacon of Bath**  
Diocese of Bath and Wells  
[www.bathandwells.org](http://www.bathandwells.org)

t: 01749 685149

e: [adbath@bathwells.anglican.org](mailto:adbath@bathwells.anglican.org)

**From:** Elaine Avery <[elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk)>

**Sent:** 29 January 2025 14:26

**To:** Archdeacon Bath <[adbath@bathwells.anglican.org](mailto:adbath@bathwells.anglican.org)>

**Cc:** Katrina Dykes <[rector@chewvalleysouth.org](mailto:rector@chewvalleysouth.org)>; Maggie Brain <[maggie@westharpintree.net](mailto:maggie@westharpintree.net)>; Leslie Zurburg <[lesliezurburg@gmail.com](mailto:lesliezurburg@gmail.com)>; Mary Cookson <[marycookson66@gmail.com](mailto:marycookson66@gmail.com)>; gill.stobart57 <[gill.stobart57@gmail.com](mailto:gill.stobart57@gmail.com)>; Guy Stobart <[guywstobart55@gmail.com](mailto:guywstobart55@gmail.com)>; Rider Barry and Hazel <[rosecott@googlemail.com](mailto:rosecott@googlemail.com)>

**Subject:** Fw: St Mary Church - West Harptree re oil spill

**Importance:** High

Dear Charlie

We have now established that the water supply to St Mary's is conveyed in plastic pipes laid in September 1989 and we have today been served with a Section 75 Notice under the Water Industry Act 1991 which requires them to be replaced within 28 days with compliant pipework. I have copied you in to an email just sent to Ecclesiastical Insurance. We would be grateful for your urgent advice on what permissions are needed for this work to be carried out.

Elaine

---

**From:** Elaine Avery <[elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk)>

**Sent:** 28 January 2025 12:35

**To:** Archdeacon Bath <[adbath@bathwells.anglican.org](mailto:adbath@bathwells.anglican.org)>

**Cc:** Maggie Brain <[maggie@westharpintree.net](mailto:maggie@westharpintree.net)>; Leslie Zurburg <[lesliezurburg@gmail.com](mailto:lesliezurburg@gmail.com)>; Louise Willmot <[louise.willmot@bathwells.anglican.org](mailto:louise.willmot@bathwells.anglican.org)>; Katrina Dykes <[rector@chewvalleysouth.org](mailto:rector@chewvalleysouth.org)>;



Mary Cookson <[marycookson66@gmail.com](mailto:marycookson66@gmail.com)>; [gill.stobart57@gmail.com](mailto:gill.stobart57@gmail.com)  
<[gill.stobart57@gmail.com](mailto:gill.stobart57@gmail.com)>; Guy Stobart <[guywstobart55@gmail.com](mailto:guywstobart55@gmail.com)>; Rider Barry and Hazel  
<[rosecott@googlemail.com](mailto:rosecott@googlemail.com)>

**Subject:** Fw: St Mary Church - West Harptree re oil spill

Dear Charlie

I forward an email just received from Bristol Water. It's enormously reassuring that no evidence of hydrocarbons was found in the drinking water supply to either the church or the adjacent properties, but we are going to have to confirm that our supply is not conveyed through simple blue polythene pipes.

We are informed that as graveyards are considered contaminated ground it is nowadays necessary for water pipes to be either metal or barrier pipes - a sandwich of 2 polythene skins with metal in between. We think this regulation was introduced around the early 1990s. Our Log Book covers only the years from 1992 and we do not know when our supply was connected.

We need to confirm asap the type of pipe in the churchyard and if found to be blue polythene, to replace it. Please would you advise the procedure for obtaining permission, should this be necessary.

Yours

Elaine

---

**From:** Oliver Richardson <[Oliver.Richardson@bristolwater.co.uk](mailto:Oliver.Richardson@bristolwater.co.uk)>

**Sent:** 28 January 2025 11:57

**To:** [elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk) <[elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk)>

**Cc:** 'maggie@westharptree.net' <[maggie@westharptree.net](mailto:maggie@westharptree.net)>

**Subject:** St Mary Church - West Harptree

Dear Elaine,

Can you please give me a call when you are available on 07974077392 so I can provide you with a brief update on next steps relating to the church. Just tried to give you a call but didn't go through.

All sample results have been received and are satisfactory We will be issuing a 28 day Section 75 notice upon the Church to confirm that the supply pipe that runs from the company stop tap to the internal stop tap is made of a impermeable material (metallic or barrier pipe). If any pipework is found to be plastic this will need to be replaced.

I will be contacting the Old Vicarage and Ms Marigold as well as BANES EHO separately to advise them of their sample results and confirm we consider the risk of oil penetration to their properties as low risk.

Ill arrange for Darren/Nigel from the Water Regulations team to contact you to issue the notice and explain the next steps in relation to the notice.

Kind regards



Oliver



**Oliver Richardson**

Water Quality Scientist

Mb: 07974077392

Via BSL interpreter: 0117 463 6111

DD: 0117 953 6427

Bristol Water, Bridgwater Road, Bristol BS13 7AT

[oliver.richardson@bristolwater.co.uk](mailto:oliver.richardson@bristolwater.co.uk)









## Sarah Williams

---

**From:** Elaine Avery <elaine\_avery@hotmail.co.uk>  
**Sent:** 25 February 2025 11:27  
**To:** Jacqui Carreira-White  
**Subject:** Re: St Mary Church - West Harptree re oil spill Interim Licence

Good Morning

We have been liaising with Bristol Water whilst obtaining what the diocese requests and they are being co-operative in not enforcing the deadline so long as they receive regular progress reports.

The contractor we have chosen, Masters Facilities Management, is a member of WIAPS, has worked extensively with Bristol Water before and also has experience installing water pipes in churchyards within the Bristol Diocese. They do not supply sketch plans and none of us is able to produce one. However, we hope the following images will be acceptable as a substitute.

The following 4 emails contain

- Masters' estimate. They will use moling, with inspection pits at every right angle for Bristol Water to undertake a visible check that barrier pipe is installed at the correct depth
- Images of the route from 1) the pavement to the churchyard standpipe, 2) from the standpipe to the tower, and 3) from the tower to the vestry.

Elaine Avery, PCC Secretary

---

**From:** Jacqui Carreira-White <Jacqui.Carreira-White@bathwells.anglican.org>  
**Sent:** 30 January 2025 10:08  
**To:** Archdeacon Bath <adbath@bathwells.anglican.org>; Elaine Avery <elaine\_avery@hotmail.co.uk>  
**Cc:** Denise Blake <Denise.Blake@bathwells.anglican.org>  
**Subject:** RE: St Mary Church - West Harptree re oil spill Interim Licence

Dear Elaine,

Thank you for the communication to Archdeacon Charlie and your efforts herein.

The procedure through which you can apply for permissions can be done so through an Interim Licence. This can be done in matters considered to be urgent by the PCC and Diocesan support team.

In order to acquire the necessary permissions please can you provide:

- (i) A sketch plan of the water supply.
- (ii) An indication of the method proposed.
- (iii) Images.
- (iv) Further supporting documents.

As soon as I receive the above documents, I will send it onto Sarahs Williams, Registry Manager, to be forwarded onto the Chancellor for the Chancellor's consideration.

I look forward to receiving the documents and please let me know if you have any queries.



Best wishes,

*Jacqui*

**Jacqui Carreira-White**

DAC Secretary

Diocese of Bath and Wells

01749 685 134



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**From:** Archdeacon Bath <[adbath@bathwells.anglican.org](mailto:adbath@bathwells.anglican.org)>

**Sent:** 29 January 2025 18:44

**To:** Elaine Avery <[elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk)>

**Cc:** Jacqui Carreira-White <[Jacqui.Carreira-White@bathwells.anglican.org](mailto:Jacqui.Carreira-White@bathwells.anglican.org)>; Denise Blake <[Denise.Blake@bathwells.anglican.org](mailto:Denise.Blake@bathwells.anglican.org)>

**Subject:** RE: St Mary Church - West Harptree re oil spill

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Charlie

**The Ven. Charlie Peer**

**Archdeacon of Bath**

Diocese of Bath and Wells

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**Sent:** 28 January 2025 12:35

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**Cc:** Maggie Brain <[maggie@westharptree.net](mailto:maggie@westharptree.net)>; Leslie Zurburg <[lesliezurburg@gmail.com](mailto:lesliezurburg@gmail.com)>; Louise Willmot <[louise.willmot@bathwells.anglican.org](mailto:louise.willmot@bathwells.anglican.org)>; Katrina Dykes <[rector@chewvalleysouth.org](mailto:rector@chewvalleysouth.org)>; Mary Cookson <[marycookson66@gmail.com](mailto:marycookson66@gmail.com)>; gill.stobart57@gmail.com <[gill.stobart57@gmail.com](mailto:gill.stobart57@gmail.com)>; Guy Stobart <[guywstobart55@gmail.com](mailto:guywstobart55@gmail.com)>; Rider Barry and Hazel <[rosecott@googlemail.com](mailto:rosecott@googlemail.com)>

**Subject:** Fw: St Mary Church - West Harptree re oil spill

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**Sent:** 28 January 2025 11:57

**To:** [elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk) <[elaine\\_avery@hotmail.co.uk](mailto:elaine_avery@hotmail.co.uk)>

**Cc:** 'maggie@westharptree.net' <[maggie@westharptree.net](mailto:maggie@westharptree.net)>

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Kind regards

Oliver



**Oliver Richardson**

Water Quality Scientist

Mb: 07974077392

Via BSL interpreter: 0117 463 6111

DD: 0117 953 6427

Bristol Water, Bridgwater Road, Bristol BS13 7AT

[oliver.richardson@bristolwater.co.uk](mailto:oliver.richardson@bristolwater.co.uk)



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**MASTERS**  
Facilities Management Services

Date: 10<sup>th</sup> February 2025

Ref: PJR16739

Elaine Avery  
St Marys Church  
The Street  
West Hartree  
BS40 6HA

Dear Elaine Avery

**RE – St Marys Church The Street West Harptree BS40 6HA**

We have pleasure in submitting our estimate as shown below. If the estimate and Terms and Condition are acceptable see below for full details, (Please note paying deposit and by carrying out works to your property you automatically accept our terms and conditions.) Please return completed form if enclosed and deposit payment or telephone 0117 9638887 and we will schedule the work.

**DESCRIPTION OF WORK TO BE CARRIED – Following our site visit we have aloud to price works in 3 stages, 1<sup>st</sup> stage would be from the road to the standpipe, the 2nd stage from the standpipe to the west door, then the 3<sup>rd</sup> stage would be from the west door to the vestry entrance, all approximately 20 meters each with service entries.**

**This will include potectalaine barrier pipe also chlorinate pipe and provide certification on completion.**

**The costs of the works to be carried out will be**

**Stage one - £2300.00 (Two Thousand Three Hundred Pounds) Plus Vat 20%**

**Stage two - £2300.00 (Two Thousand Three Hundred Pounds) Plus Vat 20%**

**Stage three - £2300.00 (Two Thousand Three Hundred Pounds) Plus Vat 20%**



SAFEcontractor



Company Name: Masters Pipeline Services Ltd

Address: Unit 17, Brookgate, Ashton, Bristol, BS3 2UN

Tel: 0117 963 8887 Email: info@mastersuk.com



Company Registration Number: 4683057

VAT Number: 140 1568 02



ATA





**MASTER**  
Facilities Management Se

Yours sincerely

11 *[Handwritten signature]*

Paul Masters

Director

Masters Pipeline Services Ltd



**SAFEcontractor**



Company Name: Masters Pipeline Services Ltd  
Address: Unit 17, Brookgate, Ashton, Bristol, BS3 2UN  
Tel: 0117 966 000



## Terms and Conditions of Estimate

- I will pay 50% if I am paying by BACS or Cheque.
- I have or will pay 50% deposit on my debit/credit card and I agree and consent to take the final payment on completion. No credit or debit card details will be held after the final transaction. GDPR: Here at Masters Pipeline Services Ltd we take your privacy seriously and will only use your personal information to administer your account and to provide the products and services you have requested from us. We will never pass your details to a third party without your consent. For further information please email [info@mastersuk.com](mailto:info@mastersuk.com).
- If completion is delayed by others and a return visit is required a retention of 5% of the whole amount may be retained by the customer.
- Please note that all parts and materials belong to Masters Pipeline until full payment is received.
- This estimate will be valid for 30 days as from the date of this letter.
- We assume that all existing materials are to adequate specification and in good working order.
- All prices are based on normal working hours.
- All prices are excluding V.A.T.
- Properties built before 1966 may use incoming metal water pipes as an earth for their electrical systems. Fitting a water meter or replacing the water supply may mean that this kind of earthing may no longer work. If you are in any doubt about how your property is earthed, you should contact a qualified electrician for advice. We can offer an electrical check for this purpose for £75.00 plus v.a.t but we cannot be held responsible unless this is carried out.
- If the job has extra works this will be charged at an agreed rate.
- If the pipeline route crosses land owned by a third party an easement will be required.
- The estimate does not include the costs associated with obtaining any easement.
- Masters cannot be held responsible for obtaining any licences, permits, building reg/planning permission etc unless stated in the estimate. This is the responsible of the client to inform Masters of any are needed.
- It is the customers responsibility to advise on the removal and cutting off of dead legs or seek advice from the supplier or contractor as Masters cannot be liable to assess the location.
- If reinstatement of surfaces on privately owned property is included Masters Pipeline Services Ltd cannot guarantee to permanently reinstate specialist surfaces or replace growing plants which have been affected by works.
- Masters Pipeline Services Ltd retains the right to retrieve equipment as necessary. This may include excavating or cover costs of equipment.
- When hourly rate is provided travel costs will be charged at the same rate
- It is the owners responsibility to know where the internal controlling stop tap is located to turn the water off to the property and not Masters will estimate on your information only.
- We can only cost on works visible at the time of estimate, if the circumstances change then we must be informed before start of works.
- Masters has allowed for 1 meter off insulation any further insulations the customer requires will be chargeable
- Bristol Water regulations is that all pipe work must be a minimum of 750mm deep if this cannot be achieved terms and conditions will apply.
- Please note all areas must be clear, if however you wish us to move any items and appliances prior to works or after we will not accept responsible of damage caused.
- This estimate is a fixed price but in the event that rock or similar ground is located (example foundation of pervious building) when excavating taking place an extra charge will be added at an hourly rate to the above costs. (Also a cost for excess spoils) We will inform you before extra works and costs are carried out, if however extra works are not require there will only be a charge for work carried out at an hourly rate and be deducted from your deposit.
- Please call Masters if you are unclear of any of the above.



















