



**From:** Sue Kent Sue.Kent@hfmhk.com    
**Subject:** RE: Emmanuel Church Croydon, gutters to west elevation  
**Date:** 2 May 2023 at 09:29  
**To:** Peter Chapman pjchapman@blueyonder.co.uk

SK

Good Morning Peter,

I visited the church on Friday lunchtime, and the gutters generally look good.

HOWVER, where they have been installed, the lower rows of tiles have been disturbed and not replaced in a satisfactory manner.

I would strongly suggest that monies are withheld until this is rectified, unless this was clearly omitted from their scope of works. I think that without this omission, you could have very reasonably expected the installation to be undertaken without damaged or misplaced tiles.

From the outside, the joints do not look particularly well sealed. I assume that this is not the case internally to the gutter, which I could not see.

Zoom in on the attached photos.

Kind regards  
Sue

**Sue Kent** BSc. Dipl.Arch. RIBA  
Director

**Howard : Fairbairn : MHK**

Chartered Architects

Tel: 020 8665 5252

M: 07970 464643

**Lambourn House  
Redlands  
Coulsdon  
Surrey  
CR5 2HT**

Information contained in or attached to this email is confidential and access to it is strictly limited to the addressee.

Any opinions expressed in this email are those of the individual and not necessarily those of Howard Fairbairn Project Services Ltd (or any trading names thereof).



Please consider the environment before printing this e-mail.

---

**From:** Peter Chapman <pjchapman@blueyonder.co.uk>  
**Sent:** Thursday, April 13, 2023 3:29 PM  
**To:** Sue Kent <Sue.Kent@hfmhk.com>  
**Subject:** Re: Emmanuel Church Croydon, gutters to west elevation

Thanks Sue, I'll confirm nearer the time re progress of the work.

Regards.







