

Seymour & Bainbridge

CHARTERED ARCHITECTS

3 HIGHFIELD TERRACE, WINCHESTER, HAMPSHIRE. SO22 4PU

Tel: 07968 867506

mail@seymourbainbridge.co.uk

PCC St Simon's Church, Southsea
c/o Mr P Jenkins
St Simon's Church
Waverley Road
Southsea
PO5 2PW

LB/FH/875/27061

6th October 2021

Dear Mr Jenkins

ST SIMON'S CHURCH, SOUTHSEA – ROOF REPAIRS, AND INSPECTING ARCHITECTS ADVICE

I understand from inspecting architect Fiona Hudd RIBA AABC that the Roof repairs at St Simon's Southsea had achieved practical completion when she visited the church on 17th August 2022, previously checked in May 2022 when there were a few unfinished items. The work was carried out by letter contract acceptance of the contractors quotation direct by the PCC of St Simon's Church, and Fiona became involved in her capacity as inspecting architect for the PCC, visited and gave advice pre-commencement and while the work was on site, and up to completion, although not acting as contract administrator under a JCT Contract.

Fiona's work was carried out substantially whilst at Seymour & Bainbridge Ltd as our fee proposal of 22nd July 2021 and I am writing now to confirm that this work has been completed, with the inspecting architect overseeing the work to resolve the details and scope of work as the work proceeded in accordance with the Faculty dated 4th May 2022 and so that you may inform the Diocesan registry of completion as required.

I enclose the invoice for Fiona's work whilst at Seymour & Bainbridge Ltd. in connection with the roof repairs and advice on other works. Please note that the VAT on fees and expenses relating to eligible contract works on the church should qualify for reclaim the in accordance with the terms of the Listed Places of Worship Grant Scheme ref www.lpwscheme.org.uk

I wish you well for ongoing and future projects at St Simon's church.

Yours sincerely



LOUISE BAINBRIDGE
Seymour & Bainbridge

Cc F Hudd RIBA AABC The Radley House Partnership