



CERTIFICATE OF PRACTICAL COMPLETION

PROJECT No: 3782
THE EMPLOYER: The Community of St Mary the Virgin
PROJECT NAME: Internal Lighting Project
THE CONTRACTOR: Lowe & Oliver Ltd
DATE OF ISSUE: May 6th, 2022

I can confirm that Practical Completion has been achieved on the above works as of the above date.

The Operation and Maintenance manuals [O&Ms] should have been issued to the Employer by the Contractor and should include the electrical completion and any emergency lighting certification.

The issue of this certificate signifies the start of a 12 months defects liability period where the Contractor bares the responsibility for remedying any defects in the system that arise at no cost to the Employer, fair wear and tear excepted. The retention held on the project will now reduce from 5% to 2.5% and payment certificate to confirm this will be issued separately. The remainder of the retention will be due for release in 12 months' time, at the end of the defects liability period.

If any defects do occur, they should be notified to the Contractor immediately, with the information copied to the undersigned at mail@lightperceptions.co.uk. A log of all reported defects will be held by us.

A Retention Release Notice letter will be issued two months before the retention release date as a reminder that any remaining defects should be notified and remedied. The letter will also confirm the retention amount, the date when the final application for payment should be issued by the Contractor, the date that the final payment certificate should be issued and the final payment date.

Provided that all defects have been satisfactorily completed, we will issue a "Making Good" certificate before the final payment certificate, otherwise the final payment may be delayed.

If you have any questions, please do not hesitate to contact the undersigned.

Yours sincerely

Bruce Kirk
DIRECTOR