



# D.B. ASSOCIATES

CHARTERED ARCHITECTS & PLANNING CONSULTANTS

South Hill, Droxford, Southampton SO3 2PT. Telephone: (0489) 877286

29<sup>th</sup> September, 2020.

John Symes, Esq.  
The Limes,  
Midlington Road,  
Droxford,  
Hants.

Dear John,

**Building Contract, New Annexe to St. Mary & All Saints Church, Droxford, Hants., SO32 3RB.**

Please find attached copy of Final Certificate for the above Contract issued on 29<sup>th</sup> September, 2020, which completes our financial responsibilities to the Main Contractor, Jason Williams Ltd.

I am satisfied that the Building Works have been carried out in accordance with the wishes of the Friends of Droxford Church and I therefore issue this Certificate in full and final settlement with the Building Contractor. He has issued a letter confirming that the final Certificate Sum amounting to £974.18 pence has been checked by him and accepted as the outstanding sum now due.

Any further details or explanations can be discussed at an appropriate FODC Committee Meeting with a view to future maintenance, etc., on the Annexe which is formally now part of the Grade 1 listed Church of St. Mary and all Saints and therefore subject to the same regulations applying to the main Church building.

Yours sincerely,

John Dryden-Brownlee, RIBA,  
FODC Member

Copies to: Nick Capon, Treasurer; Tony Hoile, Contracts Manager and Mike Profit, Honorary Secretary.



# Final Certificate

Issued by: J. DRYDEN BROWNLEE R.I.B.A.  
address: DB ASSOC. POPPY COTTAGE. SWANMORE ROAD,  
DROXFORD. SOUTHAMPTON. SO32 3PT

Employer: F.O.D.C. c/o. HON. SEC. SOUTH HILL HOUSE,  
address: SWANMORE ROAD, DROXFORD. SOUTHAMPTON.  
SO32 3PT.

Contractor: JASON WILLIAMS LIMITED.  
address: GORDON COTTAGE, FAIR OAK. EASTLBIGH. HANTS  
SO 50 7AN.

Works: ANNEXE AT ST MARY AND ALL SAINTS  
situated at: CHURCH. DROXFORD. SO32 3RB.

**MW16**

Job reference: 380  
Due date: 29.09.2020  
Final date for payment: 05.10.2020

This Final Certificate is issued under the terms of the MW16  
Building Contract dated 09.01.19.

Contract Sum adjusted, accordance with the relevant provision  
(calculation attached) ..... £ 169 456:72

Total amounts previously certified for payment and payments  
in respect of any Payment Notices ..... £ 168 482:54

Amount due ..... £ 974:18

I/We hereby certify the sum of (in words)  
NINE HUNDRED AND SEVENTY-FOUR POUNDS.  
18 PENCE

All amounts are exclusive of VAT. The Employer shall in addition pay the amount of VAT properly chargeable.

as a **balance due:**

\* Delete as appropriate

\* to the Contractor from the Employer.

~~\* to the Employer from the Contractor.~~

To be signed and dated by or on behalf of the Issuer named above

Signed  Dated 29.09.2020

**This is not a tax invoice.**

**Distribution**  Employer  Contractor  Quantity Surveyor  File