

Rupert Allen

From: VIVIEN ELPHICK <vivien.elphick@btinternet.com>
Sent: 21 April 2020 17:08
To: Rupert Allen
Subject: Re: Measham, St Lawrence: OFS Missing Practical Completion Certificate

Rupert,
There is no completion certificate as such.
How is this from Peter Rogan?

“The work undertaken by Marvid was below £4000 in value and wasn’t undertaken on the basis of a formal JCT Contract, just an exchange of letters; as such, there was no formal role for an architect/contract administrator, and so no architects certificates. We confirm that we are satisfied with the works as completed.”

Vivien

From: Rupert Allen
Sent: Friday, April 17, 2020 4:31 PM
To: 'vivien.elphick@btinternet.com'
Subject: OFS Missing Practical Completion Certificate

Dear Vivien

Measham, St Laurence: 2014-000094

Following the introduction of the Faculty Jurisdiction (Amendment) Rules 2019 on 1 April 2020, I have been reviewing the open cases on the Online Faculty System (OFS).

I have noted that although the PCC was granted a Faculty permitting

1. Conversion of the former Mens' Choir Vestry to create Children's Area
2. Removal of the sloping “roof” between the north side of the Balcony and the former Women’s Choir Vestry in the South Aisle
3. Removal of banner sign over the South Door

the Practical Completion Certificate has not been submitted as is required by the Rules.

You can do this through the OFS by following the link:
[#https://facultyonline.churchofengland.org/FAS/ApplicationDetails.aspx?id=94#](https://facultyonline.churchofengland.org/FAS/ApplicationDetails.aspx?id=94#).

There is a guidance note on the OFS help page about doing this and you can get to that note by going to <https://facultyonline.churchofengland.org/user-manuals> and then scrolling down to the section under the 20145 Rules for Parishes.

It is immensely helpful for us to know when works have been completed and so I would be grateful if you could complete the Practical Completion Certificate as and when you are able.

With best wishes

Rupert Allen

**The Revd Rupert Allen
DAC Secretary & Database Manager
Church Buildings Team**

Diocese of Leicester, St Martins House, 7 Peacock Lane, Leicester, LE1 5PZ
Direct Line: 0116 261 5332 (with voicemail)
Church Heritage Record: <https://facultyonline.churchofengland.org>
OFS & Diocesan Database: <https://cofeportal.org/>
Email (DAC submissions): dac@leccofe.org
Email (Database): database@leccofe.org
Website: www.leicester.anglican.org/dac

The Leicester Diocesan Board of Finance is a company limited by guarantee, registered in England No 227087 and Charity Registered No 249100. Registered Office St Martins House 7 Peacock Lane Leicester LE1 5PZ

Diomail is the weekly e-mail with information and events. Go to <https://www.leicester.anglican.org/news/diomail/> to sign up.