



EMERGENCY LIGHTING COMPLETION CERTIFICATE

For new installations

Contractor's Reference Number

CRN/

Issued by an Approved Contractor enrolled with NICEIC, Warwick House, Houghton Hall Park, Houghton Regis, Dunstable LU5 5ZX.

DETAILS OF THE CLIENT		PURPOSE OF CERTIFICATE	
Client/Address	David Lamb Building Services The Manse, Charlton Road, Holcombe, Radstock, Somerset	The installation is	New <input checked="" type="checkbox"/>
	Postcode BA3 5EW		An addition <input checked="" type="checkbox"/>
			An alteration <input type="checkbox"/>
DETAILS OF THE EMERGENCY LIGHTING INSTALLATION			
Address	St Andrews Church, Holcombe Hill, Holcombe		
	Postcode BA3 5DW		
Extent of the installation covered by this certificate	4 X non maintained E/m in the Kitchen alteration area		

DETAILS OF THE APPROVED CONTRACTOR RESPONSIBLE FOR ISSUING THE CERTIFICATE			
Trading title	Dave Galpin (Electrical Services)		
Address	Arcadia, Weston Town, Shepton Mallet	NICEIC Enrolment No (Essential information)	0 1 7 8 3 0
	Postcode BA4 6JG	Branch number (if applicable)	0 0 0

DECLARATION OF CONFORMITY			
In consequence of acceptance of the appended declarations on Forms 2, 3 and 4 I/we hereby declare that the emergency lighting installation, as described above, conforms, to the best of my/our knowledge and belief to the appropriate recommendations and requirements given in BS 5266-1: 2016 Emergency lighting Part 1: Code of practice for the emergency lighting of premises, BS EN 1838: 2013 Lighting applications – Emergency lighting and BS EN 50172: 2004 Emergency escape lighting systems, as set out in the declared outcomes on Forms 2, 3 and 4, except for the deviations listed.			
To be signed by either : a) The Responsible Person / Competent Person (England and Wales); b) The Employer or Other Persons (Scotland) or c) The Employer or Nominated Employee (Northern Ireland)			
Signature	Date	Name (CAPITALS)	

DETAILS OF DEVIATIONS FROM THE CODE OF PRACTICE (BS 5266-1: 2016)			Deviations MUST be sanctioned by the designer (Form 2) and agreed by the person signing the Declaration of Conformity, above.
Declaration (insert design, installation or verification role)	Clause No	Details of deviation (If necessary record additional deviations on a separate referenced sheet)	

VALIDITY REVIEW AND ESSENTIAL RELATED REFERENCE DOCUMENTS			
This certificate is not valid unless accompanied by current versions of the following:			
i) Signed declaration(s) Forms 2, 3 and 4 ii) Photometric design data (see note 3) iii) Log book			
The Approved Contractor issuing this certificate MUST sign to verify that i), ii) and iii) above have been completed and are issued with this certificate and that all essential related reference documents have been recorded below.			
Electrical Installation Certificate No. or Minor Electrical Installation Works Certificate No. (see Note 1) and/or Emergency Lighting Periodic Inspection and Test Certificate No. (see Note 2)	ICN 20240290	Design Schedule No(s)	
		Other documents if any (please state)	
Signature	Date 15/08/2019	Signature	Date 15/08/2019
Name (CAPITALS) DAVID GALPIN		Name (CAPITALS) DAVID GALPIN	Qualified Supervisor

NEXT INSPECTION
I/We, the designer, RECOMMEND that this installation is further inspected and tested after an interval of not more than

- Notes:
- The electrical safety aspects of the emergency lighting installation must also be certified in accordance with BS 7671 Requirements for Electrical Installations by issuing an Electrical Installation Certificate or, where appropriate, a Minor Electrical Installation Works Certificate.
 - Where this certificate relates to a major alteration or addition, it should be accompanied by an Emergency Lighting Periodic Inspection and Testing Certificate for the entire emergency lighting installation.
 - This can be in any of the following formats (in all cases appropriate de-rating factors must be used), and identified to meet worst case requirements:
 - Authenticated spacing data such as ICEL 1001 registered tables;
 - Calculations as detailed in BS 5266-1: 2016, Annex D, and CIBSE / SLL Guide LG12; Form 1 of 4
 - Appropriate computer print-out of results.

Original (To the person ordering the work)

NOTES FOR RECIPIENT

THIS CERTIFICATE IS A VALUABLE DOCUMENT AND SHOULD BE RETAINED FOR FUTURE REFERENCE

This certificate (Form 1) should be accompanied by Form 2 – Emergency Lighting Design – Declaration of Conformity, Form 3 – Emergency Lighting Installation – Declaration of Conformity and Form 4 – Emergency Lighting Verification – Declaration of Conformity, photometric data and an appropriate Log book. It should be read in conjunction and supported by the documents identified on the reverse of this page.

Only the NICEIC Approved Contractor or Conforming Body responsible for the construction of the emergency lighting installation is authorised to issue this NICEIC Emergency Lighting Completion Certificate (Form 1). The certificate has a printed seven digit serial number which is traceable to the Approved Contractor to which NICEIC supplied the form.

You should have received Forms 1, 2, 3 and 4 marked 'Original' and the Approved Contractor should have retained Forms 1, 2, 3 and 4 marked 'Duplicate'. Forms 1, 2, 3 and 4 are valuable documents and should be retained for future reference for the purpose of providing evidence of properly maintaining the emergency lighting installation. If you were the person ordering the work, but not the user of the installation, you should pass Forms 1, 2, 3 and 4, including any essential related reference documents (detailed on the reverse of this page), immediately to the Responsible Person (or others as identified in the *Declaration of Conformity* - Form 1) for the premises.

The absence of Forms 2, 3, or 4, or the absence of documentation relating to photometric data or Log book, would render this certificate (Form 1) invalid on issue. The three individual declarations for 'Design', 'Installation' and 'Verification', Forms 2, 3 and 4, must be complete, and the photometric data and Log book must be issued with the certificate. **Where declarations of any of the three elements of the work have not been made, or documentation relating to photometric data or Log book is not included, it is recommended that you do not sign this certificate and question why those responsible for the particular element of the work have not issued declarations that are in accordance with the *Declaration of Conformity* - Form 1.**

This certificate (Form 1) and the associated Forms 2, 3 and 4 are intended to be issued for a new emergency lighting installation or for new work associated with an alteration or addition to an existing emergency lighting installation. They should not have been issued for the periodic inspection and testing of an existing emergency lighting installation. An Emergency Lighting Periodic Inspection and Testing Certificate should be issued for such a periodic inspection.

Forms 1, 2, 3 and 4 have been issued to enable the **Responsible Person** (or others as identified in the *Declaration of Conformity* - Form 1) to accept the certificate (Form 1) and sign to declare that the emergency lighting installation work to which it relates has been designed, installed and verified in accordance with the relevant recommendations and requirements given in BS 5266-1: 2016 *Emergency Lighting Code of practice for the emergency lighting of premises*, BS EN 1838: 2013 *Lighting applications - Emergency lighting*, and BS EN 50172: 2004 *Emergency escape lighting systems*.

The 'Original' Forms 1, 2, 3 and 4 should be retained in a safe place and be shown to any person inspecting or undertaking further work on the emergency lighting installation in the future. If you later vacate the premises, the Forms will demonstrate to the new **Responsible Person** (or others as identified in the *Declaration of Conformity* - Form 1) that the emergency lighting installation complied with the requirements of BS 5266 Parts 1 and 8, and BS EN 1838 and with BS 7671 *Requirements for Electrical Installations*, at the time the certificate was issued. Form 2 Emergency Lighting Design Declaration of Conformity, Form 3 Emergency Lighting Installation Declaration of Conformity, and Form 4 Emergency Lighting Verification Declaration of Conformity identify the organisation(s) responsible for the provision of the system and the name and signature of the person issuing the conformity declaration.

The Emergency Lighting Verification Declaration of Conformity (Form 4) provides an assurance that the installation work has been fully inspected and tested, and that the installation complies with the appropriate recommendations and requirements given in BS 5266 Parts 1 and 8 and BS EN 1838 (except for any deviations sanctioned by the person responsible for the design, and agreed by the **Responsible Person** or **Competent Person** (England and Wales), **Employer or Other Persons** (Scotland) or the **Employer or Nominated Employee** (Northern Ireland) for the premises, and recorded in the appropriate section on the reverse of this page and Forms 2, 3 and 4).

For safety reasons, the emergency lighting installation will need to be inspected and tested at appropriate intervals by a competent person.

NICEIC Approved Contractors have been assessed as having the technical ability to carry out electrical work in compliance with the national electrical safety standard – British Standard 7671 *Requirements for Electrical Installations*. The scope of this standard includes electrical safety aspects of emergency lighting systems, but does not extend to the operational performance of such systems. Consequently, NICEIC is unable to investigate complaints about the operational performance of emergency lighting systems.

Should the person ordering the work e.g. the client, or the **Responsible Person** (or others as identified above) for the premises have reason to believe that the construction of the work for which the Approved Contractor has accepted responsibility (as indicated by the signature(s) on the declaration), does not comply with the requirements of the national safety standard (BS 7671) or the particular electrical safety aspects embodied in BS 5266 Parts 1 and 8 and BS EN 1838, the client should in the first instance raise the specific concerns in writing with the Approved Contractor. If the concerns remain unresolved, the client may make a formal complaint to NICEIC, for which purpose a standard complaint form is available on request.

The complaints procedure offered by NICEIC is subject to certain terms and conditions, full details of which are available on request.

* NICEIC is operated by Certsure LLP, a partnership between the Electrical Contractors' Association and the charity, Electrical Safety First. NICEIC maintains and publishes registers of electrical contractors that it has assessed against particular scheme requirements (including the technical standard of electrical work).

For further information about electrical safety and how NICEIC can
help you, visit www.niceic.com

Contractor's Reference Number

CRN/

This declaration is not valid if the serial number has been defaced or altered and unless accompanied by Forms 1, 3 and 4

ECN5C
FORM 2

EMERGENCY LIGHTING DESIGN – DECLARATION OF CONFORMITY

For new installations

Original (To the person ordering the work)

DETAILS OF THE CLIENT		PURPOSE OF DECLARATION
Client/Address	David Lamb Building Services The Manse, Charlton Road, Holcombe, Radstock, Somerset	The installation is
	Postcode BA3 5EW	New <input checked="" type="checkbox"/>
DETAILS OF THE EMERGENCY LIGHTING INSTALLATION		An addition <input type="checkbox"/>
Address	St Andrews Church, Holcombe Hill, Holcombe	An alteration <input type="checkbox"/>
Extent of the installation covered by this declaration	E/M lighting kitchen and WC	

DETAILS OF THE ORGANISATION RESPONSIBLE FOR THE DESIGN OF THE EMERGENCY LIGHTING INSTALLATION		
Organisation		
Address		
	Postcode	

DESIGN CONFORMITY DECLARATION		<i>Where a declared outcome is identified by an 'X', the details of the deviation must be accurately recorded in this section and on the completion certificate (Form 1)</i>	Declared outcome
Clause No:	Recommendations Items assessed for compliance		
4.2	D1- Accurate plans available showing escape routes, fire alarm control panel, call points and fire extinguishers		N/A
5.2.9	D2- Escape route signs in accordance with BS ISO 7010 and BS 5499-4 and other safety signs in accordance with BS ISO 7010 and BS 5499-10, clearly visible and adequately illuminated		N/A
6.7	D3- The luminaires conform to BS EN 60598-2-22		✓
5.2.8.1	D4- Luminaires located at following positions:		
	a) At each exit door intended to be used in an emergency		✓
	b) Near stairs so each tread receives direct light		N/A
	c) Near any other change in level		N/A
	d) Externally illuminated escape route signs, escape route direction signs mandatory and safety signs needing to be illuminated under emergency lighting conditions		N/A
	e) At each change of direction		✓
	f) Outside and near to each final exit		N/A
	g) At intersections of corridors		N/A
	h) Near fire fighting equipment and call points		N/A
	i) Near each first aid post		N/A
	j) Near escape equipment provided for disabled people		N/A
	k) Near refuges and call points, including two-way communication systems and disabled toilet alarm call position		N/A
	l) Near manual release controls provided to release electronically locked doors <i>(NOTE: Near means within 2 m horizontally)</i>		N/A
6.3	D5- Illumination from at least two luminaires provided in each section of an escape route and in each open area (room)		N/A
	D6- Additional emergency lighting provided where needed to illuminate:		
5.2.8.3	a) Evacuation lift cars		N/A
5.2.8.4	b) Moving stairways and walkways		N/A
5.2.8.5	c) Toilet facilities larger than 8 m ² floor area or without borrowed light, and those for disabled use		N/A
5.2.8.6	d) Motor generator, control, plant and switch rooms		N/A
5.2.8.7	e) Covered car parks		N/A
6.7.3	D7- Design duration adequate for the application		✓
10.6; 10.7; 11	D8- Operation and maintenance instructions and a suitable log book produced for retention and use by the building occupier		N/A
5.2.5; 5.2.6 5.2.7	D9- At least the minimum illuminance provided for escape routes, open areas and high risk task areas		N/A
5.3.2	D10- At least the minimum illuminance provided for emergency safety lighting		✓

DETAILS OF DEVIATIONS FROM THE CODE OF PRACTICE (BS 5266-1: 2016)		<i>Deviations MUST be sanctioned by the designer (signing below) and agreed by the person signing the Declaration of Conformity (Form 1).</i>
Clause No.	Details of deviation (If necessary record additional deviations on a separate referenced sheet)	

DESIGN	
* Delete as appropriate	I/We hereby declare that the emergency lighting installation, as described above, has been DESIGNED by me/us and, to the best of my/our knowledge and belief, the design complies with the relevant recommendations and requirements given in in BS 5266-1: 2016 <i>Emergency lighting Part 1: Code of practice for the emergency lighting of premises</i> , BS EN 1838: 2013 <i>Lighting applications – Emergency lighting</i> , and BS EN 50172: 2004 <i>Emergency escape lighting systems</i> .
Signature	Date
	Name (CAPITALS)

Notes: ✓ Indicates that an item was assessed and the declared outcome was **satisfactory**.
 'X' Indicates that an item was assessed and a deviation was identified.
 'N/A' Indicates that the assessment of an item was not applicable to the particular installation.

NOTES FOR RECIPIENT

THIS DESIGN DECLARATION OF CONFORMITY IS A VALUABLE DOCUMENT AND SHOULD BE RETAINED FOR FUTURE REFERENCE

This declaration (Form 2), should be accompanied by Form 1 – Emergency Lighting Completion Certificate, Form 3 – Emergency Lighting Installation – Declaration of Conformity and Form 4 – Emergency Lighting Verification – Declaration of Conformity, without these forms it is not valid.

You should have received the declaration (Form 2) marked 'Original' and the Approved Contractor should have retained the declaration marked 'Duplicate'. This declaration is a valuable document and should be accompanied by the original Forms 1, 3 and 4 and retained for future reference for the purpose of providing evidence of properly maintaining the emergency lighting installation. If you were the person ordering the work, but not the user of the installation, you should pass Forms 1, 2, 3 and 4 immediately to the Responsible Person or Competent Person (England and Wales), Employer or Other Persons (Scotland) or the Employer or Nominated Employee (Northern Ireland) for the premises.

This declaration is intended to be issued for a new emergency lighting installation or for new work associated with an alteration or addition to an existing emergency lighting installation that has been constructed by an NICEIC Approved Contractor. It should not have been issued for the periodic inspection and testing of an existing emergency lighting installation. An Emergency Lighting Periodic Inspection and Testing Certificate should be issued for such a periodic inspection.

This declaration has been issued by the organisation responsible for the Design of the emergency lighting installation, to confirm that it has been designed in accordance with the relevant recommendations and requirements given in BS 5266-1: 2016 *Emergency Lighting Code of practice for the emergency lighting of premises*, BS EN 1838: 2013 *Lighting applications – Emergency lighting*, and BS EN 50172: 2004 *Emergency escape lighting systems*.

The 'Original' Forms 1, 2, 3 and 4 should be retained in a safe place and be shown to any person inspecting or undertaking further work on the emergency lighting installation in the future. If you later vacate the premises, this declaration will demonstrate to the new Responsible Person (or others as identified in the *Declaration of Conformity* -Form 1) for the premises that the design of the emergency lighting installation complied with the relevant recommendations and requirements of BS 5266 Parts 1 and 8 and BS EN 1838 at the time the certificate was issued.

This Emergency Lighting Design Declaration of Conformity (Form 2) provides details of the client and the emergency lighting installation, and identifies the particulars of the organisation responsible for the design of the installation, together with the name and signature of the person issuing the Design Declaration of Conformity.

The design declaration for the emergency lighting installation provides an assurance that the installation design complies with the relevant recommendations and requirements given in BS 5266 Part 1, BS EN 50172 and BS EN 1838 (except for any deviations sanctioned by the person responsible for the design and agreed by the Responsible Person (or others as identified in the *Declaration of Conformity* - Form 1) for the premises, and recorded in the appropriate section on the reverse of this page and on Form 1.

NOTES FOR RECIPIENT

THIS INSTALLATION DECLARATION OF CONFORMITY IS A VALUABLE DOCUMENT AND SHOULD BE RETAINED FOR FUTURE REFERENCE

This declaration (Form 3) should be accompanied by Form 1 – Emergency Lighting Completion Certificate, Form 2 – Emergency Lighting Design – Declaration of Conformity and Form 4 – Emergency Lighting Verification – Declaration of Conformity, without these forms it is not valid.

Only the NICEIC Approved Contractor or Conforming Body responsible for the construction of the emergency lighting installation is authorised to issue this NICEIC Emergency Lighting Installation – Declaration of Conformity (Form 3). The declaration has a printed seven digit serial number which is traceable to the Approved Contractor to which NICEIC supplied the form.

You should have received the declaration (Form 3) marked 'Original' and the Approved Contractor should have retained the declaration marked 'Duplicate'. **This declaration is a valuable document and should be accompanied by the original Forms 1, 2 and 4 and be retained for future reference for the purpose of providing evidence of properly maintaining the emergency lighting installation. If you were the person ordering the work, but not the user of the installation, you should pass Forms 1, 2, 3 and 4 immediately to the Responsible Person** (or others as identified in the *Declaration of Conformity* - Form 1) for the premises.

This declaration is intended to be issued for a new emergency lighting installation or for new work associated with an alteration or addition to an existing emergency lighting installation. It should not have been issued for the periodic inspection and testing of an existing emergency lighting installation. An Emergency Lighting Periodic Inspection and Testing Certificate should be issued for such a periodic inspection.

This declaration has been issued by the Approved Contractor responsible for the construction to confirm that the emergency lighting installation has been installed in accordance with the relevant recommendations and requirements given in BS 5266-1: 2016 *Emergency Lighting Code of practice for the emergency lighting of premises*, BS EN 1838: 2013 *Lighting applications - Emergency lighting*, and BS EN 50172: 2004 *Emergency escape lighting systems*.

The 'Original' Forms 1, 2, 3 and 4 should be retained in a safe place and be shown to any person inspecting or undertaking further work on the emergency lighting installation in the future. If you later vacate the premises, this declaration will demonstrate to the new **Responsible Person** (or others as identified in the *Declaration of Conformity* - Form 1) for the premises that the construction of emergency lighting installation complied with the relevant recommendations and requirements of BS 5266 Part 1, BS EN 50172 and BS EN 1838 at the time the certificate was issued.

This Emergency Lighting Installation Declaration of Conformity (Form 3) provides details of the client and the emergency lighting installation, and identifies the particulars of the Approved Contractor responsible for the construction of the system, together with the name(s) and signature(s) of the person(s) issuing the declaration of conformity.

The installation declaration for the emergency lighting system provides an assurance that the installation complies with the relevant recommendations and requirements given in BS 5266-1, BS EN 50172 and BS EN 1838 (except for any deviations sanctioned by the person responsible for the design, and agreed by the **Responsible Person** (or others as identified in the *Declaration of Conformity* - Form 1) for the premises, and recorded in the appropriate section on the reverse of this page and on Form 1.

NICEIC Approved Contractors have been assessed as having the technical capability to carry out electrical work in compliance with the national electrical safety standard - British Standard 7671 *Requirements for Electrical Installations*. The scope of this standard includes electrical safety aspects of emergency lighting systems, but does not extend to the operational performance of such systems. Consequently, NICEIC is unable to investigate complaints about the operational performance of emergency lighting systems.

Should the person ordering the work e.g. the client, or the **Responsible Person** or **Competent Person** (England and Wales), **Employer** or **Other Persons** (Scotland) or the **Employer** or **Nominated Employee** (Northern Ireland) for the premises have reason to believe that the construction of the work for which the Approved Contractor has accepted responsibility (as indicated by the signature(s) on this declaration), does not comply with the requirements of the national electrical safety standard (BS 7671) or the particular electrical safety aspects embodied in BS 5266-1, BS EN 50172 and BS EN 1838, the client should in the first instance raise the specific concerns in writing with the Approved Contractor. If the concerns remain unresolved, the client may make a formal complaint to NICEIC, for which purpose a standard complaint form is available on request.

The complaints procedure offered by NICEIC is subject to certain terms and conditions, full details of which are available on request.

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For further information about electrical safety and how NICEIC can help you, visit **www.niceic.com**

EMERGENCY LIGHTING INSTALLATION – DECLARATION OF CONFORMITY

Contractor's Reference Number

For new installations

CRN/

Issued by an Approved Contractor enrolled with NICEIC, Warwick House, Houghton Hall Park, Houghton Regis, Dunstable LU5 5ZX.

Original (To the person ordering the work)

DETAILS OF THE CLIENT		PURPOSE OF DECLARATION	
Client/Address	David Lamb Building Services The Manse, Charlton Road, Holcombe, Radstock, Somerset	The installation is	New <input checked="" type="checkbox"/>
	Postcode BA3 5EW		An addition <input type="checkbox"/>
			An alteration <input type="checkbox"/>

DETAILS OF THE EMERGENCY LIGHTING INSTALLATION			
Address	St Andrews Church, Holcombe Hill, Holcombe	Postcode	BA3 5DW
Extent of the installation covered by this declaration			

DETAILS OF THE APPROVED CONTRACTOR RESPONSIBLE FOR THE CONSTRUCTION OF THE EMERGENCY LIGHTING INSTALLATION

Trading title	Dave Galpin (Electrical Services)							
Address	Arcadia Weston Town Shepton Mallet	NICEIC Enrolment No (Essential information)	0	1	7	8	3	0
		Branch number (if applicable)	0	0	0			
		Postcode	BA4 6JG					

INSTALLATION CONFORMITY DECLARATION

Clause No.	Recommendations items assessed for compliance	Declared outcome
6	IN1- The system installed conforms to the agreed design	N/A
6.1	IN2- Non-maintained luminaires operate on failure of supply to local lighting circuit	✓
6.4	IN3- Luminaires mounted at least 2 m above the floor	✓
6.4	IN4- Luminaires mounted at a suitable height to avoid being located in smoke reservoirs or other likely area of smoke accumulation	✓
5.2.9, 5.2.9.1	IN5- Escape route signs in accordance with BS ISO 7010 and BS 5499-4 and other safety signs in accordance with BS ISO 7010 and BS 5499-10, clearly visible and adequately illuminated	N/A
8.2	IN6- Cables of a centrally supplied system adequately resist the effects of fire	N/A
8.2.7	IN7- Conductors of the emergency lighting installation are adequately sized	✓
8.3.5	IN8- Output voltage range of the central power system is compatible with the supply voltage range of the luminaires, taking into account supply cable voltage drop	N/A
8.2.12	IN9- All plugs and sockets protected against unauthorised use	N/A
8.3.3	IN10- A sufficient number of suitably located test facilities are provided	✓
11	IN11- The equipment manufacturers' installation and verification procedures satisfactorily completed	✓
8	IN12- Fixed wiring of the emergency lighting installation has been installed in accordance with BS 7671 (as amended)	✓

Where a declared outcome is identified by an 'X', the details of the deviation must be accurately recorded in this section and on the completion certificate (Form 1)

DETAILS OF DEVIATIONS FROM THE CODE OF PRACTICE (BS 5266-1: 2016)	
Clause No.	Details of deviation (If necessary record additional deviations on a separate referenced sheet)

Deviations MUST be sanctioned by the designer (Form 2) and agreed by the person signing the Declaration of Conformity (Form 1)

INSTALLATION			
I/We hereby declare that the emergency lighting installation, as described above, has been INSTALLED by me/us and, to the best of my/our knowledge and belief, the construction complies with the relevant recommendations and requirements given in BS 5266-1: 2016 Emergency lighting Part 1: Code of practice for the emergency lighting of premises, BS EN 1838: 2013 Lighting applications - Emergency lighting, and BS EN 50172: 2004 Emergency escape lighting systems.			
Signature	Date 13/08/2019	Signature	Date 13/08/2019
Name (CAPITALS) DAVID GALPIN		Name (CAPITALS) DAVID GALPIN	Qualified Supervisor

Notes: ✓ Indicates that an item was assessed and the declared outcome was satisfactory.
 'X' Indicates that an item was assessed and a deviation was identified.
 'N/A' Indicates that the assessment of an item was not applicable to the particular installation.

Contractor's Reference Number

CRN/

This declaration is not valid if the serial number has been defaced or altered and unless accompanied by Forms 1, 2 and 3

ECN5C
FORM 4

EMERGENCY LIGHTING VERIFICATION – DECLARATION OF CONFORMITY

For new installations

Original (To the person ordering the work)

DETAILS OF THE CLIENT		PURPOSE OF DECLARATION	
Client/Address	David Lamb Building Services The Manse, Charlton Road, Holcombe, Radstock, Somerset	Postcode	BA3 5EW
The installation is		New	<input checked="" type="checkbox"/>
		An addition	<input type="checkbox"/>
		An alteration	<input type="checkbox"/>

DETAILS OF THE EMERGENCY LIGHTING INSTALLATION	
Address	St Andrews Church, Holcombe Hill, Holcombe
Postcode	BA3 5DW
Extent of the installation covered by this declaration	

DETAILS OF THE ORGANISATION RESPONSIBLE FOR THE VERIFICATION OF THE EMERGENCY LIGHTING INSTALLATION	
Organisation	
Address	
Postcode	

VERIFICATION CONFORMITY DECLARATION		Where a declared outcome is identified by an 'X', the details of the deviation must be accurately recorded in this section and on the completion certificate (Form 1)	Declared outcome
Clause No.	Recommendations Items assessed for compliance		
4.2	V1- Plans available and correct		N/A
8.3.3	V2- System has a suitable test facility for the application		N/A
5.2.9	V3- All escape route safety signs and fire fighting equipment location signs, and other safety signs identified from risk assessment, visible with the normal lighting extinguished		N/A
5	V4- Luminaires correctly positioned and oriented as shown on the plans		<input checked="" type="checkbox"/>
6.7.1	V5- Luminaires conform to BS EN 60598-2-22		<input checked="" type="checkbox"/>
	V6- Luminaires have an appropriate category of protection against ingress of moisture or foreign bodies for their location as specified in the installation design		<input checked="" type="checkbox"/>
12	V7- Luminaires tested and found to operate for their full rated duration		<input checked="" type="checkbox"/>
	V8- Adequate illumination is provided under test conditions, for safe movement on escape routes, open areas, paths under emergency safety lighting, and operations within high risk task areas. (1 lux minimum on the centre line) and in open areas (0.5 lux minimum) <i>NOTE: This can be checked by visual inspection and checking that the illumination from the luminaires is not obscured and that minimum design spacings have been met.</i>		N/A
	V9- After test, the charging indicators operate correctly		<input checked="" type="checkbox"/>
8.2	V10- Cables of a centrally supplied system adequately resist the effects of fire		N/A
8.2.6	V11- Emergency circuits correctly segregated from other supplies		N/A
10.6; 10.7 11	V12- Operation and maintenance instructions together with a suitable log book showing a satisfactory verification test provided for retention and use by the building occupier		N/A
Additional Recommendations for verification of an existing installation			
10.7; 12	V13 Building occupier and their staff trained on suitable maintenance, testing and operating procedures or a suitable maintenance contract agreed		N/A
11	V14 Test records in the log book complete and satisfactory		N/A
12	V15 Luminaires clean and undamaged with lamps in good condition		N/A
6	V16 Original design still valid <i>NOTE: Where the original is not available this should be recorded as a deviation.</i>		N/A

TEST INSTRUMENTS USED		Where verification requirement V8 is carried out by measurement, details of instruments MUST be recorded.	
Instrument 1 (Light meter) Model	Serial No.	Instrument 2 (if any) Model	Serial No.

DETAILS OF DEVIATIONS FROM THE CODE OF PRACTICE (BS 5266-1: 2016)		Deviations MUST be sanctioned by the designer (Form 2) and agreed by the person signing the Declaration of Conformity (Form 1)
Clause No.	Details of deviation (If necessary record additional deviations on a separate referenced sheet)	

VERIFICATION	
I/We hereby declare that the emergency escape lighting installation, as described above has been VERIFIED by me/us and, to the best of my/our knowledge and belief, the installation complies with the relevant recommendations and requirements given in BS 5266-1: 2016 Emergency lighting Part 1: Code of practice for the emergency lighting of premises, BS EN 1838: 2013 Lighting applications - Emergency lighting, and BS EN 50172: 2004 Emergency escape lighting systems.	
Signature	Date
	Name (CAPITALS)

Notes: '✓' Indicates that an item was assessed and the declared outcome was **satisfactory**.
 'X' Indicates that an item was assessed and a deviation was identified.
 'N/A' Indicates that the assessment of an item was not applicable to the particular installation.

Form 4 of 4

NOTES FOR RECIPIENT

THIS VERIFICATION DECLARATION OF CONFORMITY IS A VALUABLE DOCUMENT AND SHOULD BE RETAINED FOR FUTURE REFERENCE

This declaration (Form 4) should be accompanied by Form 1 – Emergency Lighting Completion Certificate, Form 2 – Emergency Lighting Design – Declaration of Conformity and Form 3 – Emergency Lighting Installation – Declaration of Conformity, without these forms it is not valid.

You should have received the declaration (Form 4) marked 'Original' and the Approved Contractor should have retained the declaration marked 'Duplicate'. **This declaration is a valuable document and should be accompanied by the original Forms 1, 2 and 3 and retained for future reference for the purpose of providing evidence of properly maintaining the emergency lighting installation. If you were the person ordering the work, but not the user of the installation, you should pass Forms 1, 2, 3 and 4 immediately to the Responsible Person** (or others as identified in the *Declaration of Conformity* - Form 1) for the premises.

This declaration is intended to be issued for a new emergency lighting installation or for new work associated with an alteration or addition to an existing emergency lighting installation. It should not have been issued for the periodic inspection and testing of an existing emergency lighting installation. An Emergency Lighting Periodic Inspection and Testing Certificate should be issued for such a periodic inspection.

This declaration has been issued by the organisation responsible for the verification of the emergency lighting installation to confirm that it has been verified in accordance with the relevant recommendations and requirements given in BS 5266-1: 2016 *Emergency Lighting Code of practice for the emergency lighting of premises*, BS EN 1838: 2013 *Lighting applications - Emergency lighting*, and BS EN 50172: 2004 *Emergency lighting systems*.

The 'Original' Forms 1, 2, 3 and 4 should be retained in a safe place and be shown to any person inspecting or undertaking further work on the emergency lighting installation in the future. If you later vacate the premises, this declaration will demonstrate to the new **Responsible Person** (or others as identified in the *Declaration of Conformity* - Form 1) for the premises, that the verification of the emergency lighting installation complied with the recommendations and requirements of BS 5266-1, BS EN 50172 and BS EN 1838 at the time the certificate was issued. This Emergency Lighting Verification Declaration of Conformity (Form 4) provides details of the client and the emergency lighting installation, and identifies the particulars of the organisation responsible for the verification of the system, with the name and signature of the person issuing the verification declaration of conformity.

The verification declaration for the emergency lighting installation provides an assurance that the installation complies with the relevant recommendations given in BS 5266 Parts 1 and 8 and BS EN 1838 (except for any deviations sanctioned by the person responsible for the design, and agreed by the **Responsible Person** (or others as identified in the *Declaration of Conformity* - Form 1) for the premises, and recorded in the appropriate section on the reverse of this page and on Form 1).