

Implemented in three tranches over the last year and very much managed by the Parish, none of the work tasks have had contracts which command a Practical Completion Certificate typical of a `construction` project administered by an Architect. I do however hope that this letter will confirm that you have kept me informed as work has been completed, and indeed provides a narrative for the benefit of the Diocesan Registrar.

As a footnote, I would encourage you to keep a copy of all associated paperwork including the electrical installation certification within the church Log Book.

Yours sincerely,



Julian Vallis RIBA SCA AABC  
Associate

For and on behalf of Jane Jones-Warner Associates LLP