

ONLINE FACULTY SYSTEM

Consultee – How to submit my consultation response

You have been sent an invitation to consult on a List B or Faculty application through the Online Faculty System.

What's next?

- 1) Make sure you [register](#) to the Online Faculty System as a CONSULTEE
- 2) Wait for the administrator to approve your account
- 3) [Log in](#) & use the link in the consultation email to access the application

Where and how do you send your advice?

The Online Faculty System does not currently have an in-built function enabling consultees to respond and provide their advice online.

You should send your advice by email or post to the individual who consulted you (parish, DAC, Registrar, Archdeacon, etc.)

If you require assistance, please contact the [DAC](#) in your Diocese.